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Memo Monday

DODD News, Guidance, and Training



Department of
Developmental
Disabilities

Monday, December 1, 2025

Highlight of the Week: OhioISP Spotlight: Johnny's Story



Through the power of teamwork, Johnny and his support team turned his passion for football into an opportunity to launch Football Fever with Johnny A, a YouTube channel dedicated to high school and National Football League (NFL) coverage, including interviews with players and coaches.

Learn more about the OhioISP by visiting dodd.ohio.gov/compliance/oisp

In This Memo Monday

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- Guidance for Overtime Approval and Usage
- ImagineIS Decommissioning on February 19, 2026 – Download and Archive Documentation
- New Resource Available- Administrative Resolution Job Aid
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All Fiscal Year 2025–2026 Capital Housing Funds Allocated

Attention: All

All \$25 million in capital housing funds for Fiscal Year 2025–2026 have now been awarded. DODD thanks Governor DeWine and the Ohio Legislature for making this funding possible. The strong results of the Community Capital Assistance Program, along with great work from county boards and nonprofit housing partners, helped fund 67 home purchases, nine new builds, and 264 renovations across 69 counties.

For more information, visit [**DODD's Community Capital Assistance Program page**](#).

Updates on Place on the Path to Community Employment

Attention: County Boards, Intermediate Care Facilities, Developmental Center Staff Responsible for Entering the Place on the Path to Community Employment

Thank you for your continued patience as DODD works through Place on the Path to Community Employment (PPCE) updates.

Important information about upcoming changes to PPCE data entry, timelines, data accuracy steps, and the roles needed in Salesforce is now posted on DODD's [**Outcome Tracking Data Website**](#). Please review the full details so you can prepare for these changes.

If you have any questions, please email Lindsay.Terry-Stine@dodd.ohio.gov.

Guidance for Overtime Approval and Usage

Attention: All Independent Providers, County Boards, Service and Support Administrators, Businesses

DODD has received many questions about [**Ohio Administrative Code \(OAC\) 5123-9-03**](#), which outlines the limit on the number of hours and overtime in a work week. The department has developed guidance to give direction and help providers and county boards work better together on authorization of hours in general. All hours must be approved in the person's plan prior to the hours being worked and billed for services. This includes any overtime hours.

Please [read the guidance in this Word document](#) and contact waiverpolicyta@dodd.ohio.gov with any questions.

ImagineIS Decommissioning on February 19, 2026 – Download and Archive Documentation

Attention: County Boards, Providers

The ImagineIS application will be decommissioned on February 19, 2026. After this, plans and reports will no longer be accessible through the ImagineIS app or portal.

To ensure compliance with applicable rules and to avoid disruption, DODD strongly encourages you to download and securely store all necessary documentation (including service plans and reports) **prior to February 19**.

What This Means

- The ImagineIS application will no longer be available to you or your agency. Your agency may have documents, reports, and other materials that have not been saved outside of ImagineIS. If you're unsure which documents or reports you need to retain, please review these guidelines:
 - [Rule 5123-9-06](#)
 - [Rule 5123-9-40](#)

What You Need to Do

- Download all relevant plans and reports from ImagineIS before February 19, 2026.
- Store or archive these documents in a secure and accessible location that meets your agency's record retention policies and audit readiness standards.
- Ensure your team is aware of this change and has a plan in place to complete the download process in time.

You will still be able to access information through CRM-IDS. A blue tile will be within your applications that states "IDS" so you can continue entering demographic information, Level of Care, and other important data.

If you have any questions or need assistance with accessing or downloading documentation, please contact the Call Center at 800-617-6733.

New Resource Available- Administrative Resolution Job Aid

Attention: County Boards

An **Administrative Resolution Job Aid** is now available to assist county boards with the Administrative Resolution Process.

This job aid outlines the types of resolutions, notice of requirements, and timelines under **Rule 5123-4-04**.

For questions, please email waiverpolicyta@dodd.ohio.gov.

Statewide OhioISP Gathering

Attention: Qualified Intellectual Disability Professionals, Service and Support Administrators

Don't miss the DODD OhioISP team's semi-annual statewide Gathering on **Thursday, December 4, at 10 AM**.

This webinar session will include valuable information on the following:

- A review of the top citations of the year
- Current OhioISP updates and future initiatives
- A review of services and supports
- Upcoming training opportunities

Don't miss this opportunity to stay informed and connected!

Register for the upcoming Gathering [on Zoom](#).

If you have any questions or need accommodations, please email OhioISP@dodd.ohio.gov.



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